

To parent/guardian whose children will enter **Elementary School** in April 2025

Admission Allowance

(School Assistance Program)

◆ Who can apply? (Income screening to be conducted) ◆

Those who are relevant to all (1) ~ (3)

(1) Total income of whole household is within screening criteria (※See the list below for the amount)

(2) Live in Toshima City when applying and will live after April 2024.

(3) Children will enter national and public elementary school in April 2024

※Even if your children plan to enter private elementary school as of now, you can apply. When your children decide to enter private elementary school, the admission allowance will not be paid.

The admission allowance **will not be paid** to those who are relevant to either of (4) ~ (6) .

(4) Are receiving welfare (※ It will be paid from welfare payment.)

(5) Have already received the allowance at the other municipality.

(6) Plan to enroll School for Special Needs Education (※Not eligible before enrollment, but the difference from School Financial Assistance will be paid If you apply during April and are approved. Please apply separately at School for Special Needs Education.

○ Screening Criteria : 「Sample guideline of amount of income for 2023」

Number of family	Household Composition (Example)	Total Income of all household members (1/1~12/31/2023)
2	Age 35 & 7	Under ¥3,020,000
3	Age 40, 12 & 7	Under ¥3,950,000
4	Age 45, 45, 14 & 9	Under ¥4,110,000
5	Age 70, 45, 45, 12 & 7	Under ¥4,440,000
6	Age 70, 70, 45, 45, 14 & 9	Under ¥4,890,000

※Above is a rough guide. **Depending on household composition and age, the baseline of annual income varies. If you want to apply even though your annual income exceeds the guideline, please do apply.**

※Income is the "amount after deducting earned income" on the withholding statement for employees. For business income earners who have filed a tax return, it is the "total amount of income" on the tax return.

◆ How much will be paid? ◆

Amount: **Yen 64,300**

※ It will be paid late March 2025.

※ It will be deposited into the parent/guardian's bank account.

(Cont. to backside)

◆ How to apply? ◆

Fill out the attached "Application for School Financial Assistance for 1st Grade Student of Elementary School" and submit it by mail or at the counter of the **School Management Section, Board of Education** along with the attached documents. Refer to the back of the application form for supporting documentation.

◆ Deadlines and way to apply ◆

Deadline: **January 27, 2025 (Monday)**

Apply at the counter: 【Hour】 8:30 a.m. ~ 5:00 p.m.

Apply by mail: Within the submission deadline, must be postmarked
(※We are not responsible for accidents in the mail.)

◆ Notes ◆

- Please refer to the attached "Enrollment Confirmation Forms" and complete the necessary procedures by the due date. If your children wish to enroll in an elementary school in a city other than Toshima City, please contact us at the following address.

★Even if you are approved for an admission allowance this time, you will still **need to apply for a school financial assistance (SFA) in April for the 2025 fiscal year**, as an application is required each school year.

★Those who were not approved this time **can apply for SFA for the 2025 fiscal year after April** and would possibly be approved upon review ※.

※This application will be reviewed based on the total household income for the year 2023, but the application after April 2025 will be reviewed based on the total household income for the year 2024.

So be aware that the year for the total household income review will change.

If you are approved for SFA for the 2025 fiscal year, you can receive financial support of Admission Allowance and school supplies, etc.

- If you fall under either ① or ② below after you receive the payment, you will be asked to return the Admission Allowance. (If applicable, please contact us promptly)
 - ① If your children move out of Toshima City before entering elementary school
 - ② If your children are not enrolled in a national or public elementary school

◆ Contact ◆

School Management Section, Education Division, Board of Education, Toshima City Office

(7F) 【No.7 Window】 , 2-45-1 Minami-Ikebukuro, Toshima-ku, Tokyo 171-8422

TEL : 03-3981-1174 (Direct)

Hour: 8:30 a.m. ~ 5:00 p.m. Will be closed for Saturday, Sunday and holidays.